

Dear Sinead Burrows,

Consultation on a property asset in your town/parish: Six former play areas in the Latchbrook area

I've attached for your consideration a report regarding the above Council asset, which is situated in your town/parish.

Why are we consulting you?

The Council service responsible for the asset has determined that it no longer has an operational need to retain it. In these circumstances, the Council needs to consider the future of the asset, according to an established process.

The first step is to consider whether any other Council service requires the asset for operational purposes. If no such internal use is identified, alternative options may be considered, which include (but are not limited to):

- (i) Examine potential to transfer the asset to a local council or community group as part of the Council's devolution programme where service delivery will be maintained or improved, or alternative community benefit is provided
- (ii) Disposal of asset. If disposal is pursued, this may be via sale on the open market or a range of other transfer options.

In this case, no requirement for Cornwall Council to retain the asset has been identified.

The local Cornwall Councillor and Council officers have already been consulted as part of Cornwall Council's asset release process for their views.

Before Cornwall Council commences activity to dispose of the property, we want to engage with your council to ensure that you are aware of this. The Council has a legal duty to obtain best consideration when disposing of property assets, therefore any transfer to a town/parish council at other than at Market Value would need supporting justification to allow the transfer to proceed.

I would be obliged if you would confirm within eight weeks of the date of this email if your council is in principle interested in the acquisition of this asset. At this stage we are not expecting a formal offer to acquire. Your response will enable Cornwall Council to understand your Council's interest before we take further actions. It would be appreciated if you could respond using the form below, even if it is to indicate that your council has no interest in the property. **If no response is received by this deadline date, it will be assumed that your council has no interest and it is likely that Cornwall Council would then proceed with activity to dispose of the asset.**

What happens next?

- (i) If your council has no interest in the property, please use the form below to confirm that this is the case.
- (ii) If you would like an opportunity to acquire the asset, please confirm this by the deadline and include a brief explanation of the intended use of the asset in the form below. Where in exceptional circumstances additional time is required to enable your council to meet to make a decision on this matter, please let us know before the consultation deadline expires and confirm the date by which you will be able to respond.

Please provide your comments/queries below and email back to me:

| Question | Response |
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| Does your town/parish council have an interest in acquiring the property? | <i>Please delete as applicable:</i> The town/parish council would like an opportunity to acquire the property YES/NO |
| Please provide some brief details regarding the likely use of the asset if it were acquired by your council. | <i>Please briefly comment below</i> |